June 18, 2014

DIVISION MEMORANDUM
No. _____ 2 7 6 _____ s. 2014

LIVE-IN PLANNING WORKSHOP ON THE SCHOOL-BASED FEEDING PROGRAM (SBFP) FOR SY: 2014-2015

To: Assistant Superintendents
        Education Supervisors/Coordinators
        District Supervisors/OICs
        Elementary and Secondary School Heads
        Division Nurses

1.   This Office announces the conduct of the Planning Workshop on the School-Based Feeding Program at the Ecotech Center, Sudlon, Lahug, Cebu City from 7:00 AM to 7:00 PM. Please refer to the attached schedule and list of participating districts.

2.   Participants to this workshop are the Elementary School Principals/School Heads/TICs, School Feeding Teachers, School BAC Chairmen, and District Nurses.

3.   The following reports are required from each participant to be used during the workshop:

- Baseline Nutritional Status for SY: 2014-2015
- Master list of Beneficiaries (Severely Wasted with LRN and Wasted with LRN)
- Action Plan on School-Based Feeding Program for SY: 2014-2015
- Sample Menu Cycle for 1 month

4.   Travelling expenses of the participants shall be chargeable against local school MOOE/SEF/PTA Funds, while accommodation and food for breakfast, lunch, dinner and snacks shall be chargeable against SBFP Funds, subject to the usual accounting and auditing rules and regulations.

5.   This Memorandum serves as your Authority to Travel.

6.   Immediate and wide dissemination of this Memorandum is directed.

ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

WORKSHOP SCHEDULE AND LIST OF PARTICIPATING DISTRICTS

DATE	PARTICIPATING DISTRICTS	VENUE	NO. OF PARTICIPANTS (# of Schools x 3)	TOTAL
June 23, 2014	Minglanilla 1	Regional Office Conference Hall (3rd floor)	24	297 Participants
	Minglanilla 2		24	
	San Fernando		66	
	Sibonga		69	
	Alcantara		27	
	Alcoy		24	
	Alegria		60	
	Division Nurses		3	
June 24, 2014	Argao 1	Ecotech Pavilion	66	316 Participants
	Argao 2		75	
	Badian		75	
	Boljoon		33	
	Dalaguete 2		66	
	Division Nurse		1	
June 25, 2014	Dalaguete 1	Ecotech Pavilion	60	301 Participants
	Dumanjug 1		36	
	Dumanjug 2		51	
	Ginatilan		33	
	Ronda		30	
	Malabuyoc		45	
	Moalboal		45	
	Division Nurse		1	
June 26, 2014	Oslob	Ecotech Pavilion	48	275 Participants
	Samboan		45	
	Santander		27	
	Aloguinsan		51	
	Barili 1		51	
	Barili 2		51	
	Division Nurses		2	
June 27, 2014	Pinamungajan 1	Ecotech Pavilion	45	266 Participants
	Pinamungajan 2		36	
	Balamban 1		36	
	Balamban 2		57	
	Asturias		90	
	Division Nurses		2	
June 30, 2014	Sogod	Ecotech Pavilion	66	314 Participants
	Borbon		54	
	Tabuelan		51	
	Tabogon		60	
	San Remigio 1		33	
	San Remigio 2		48	
	Division Nurses		2	

Date	Municipality	Venue	Participants	Total
July 1& 2, 2014	Bantayan 1	Ecotech Pavilion	36	331 Participants
	Bantayan 2		39	
	Madridejos		42	
	Santa Fe		30	
	San Francisco		63	
	Tudela		33	
	Poro		51	
	Pilar		33	
	Division Nurses		4	
July 3, 2014	Cordova	Ecotech Pavilion	33	299 Participants
	Consolacion		54	
	Liloan		45	
	Compostela		48	
	Catmon		57	
	Carmen		57	
	Division Nurses		5	
July 4, 2014	Medellin	Ecotech Pavilion	60	301 Participants
	Daanbantayan 1		48	
	Daanbantayan 2		42	
	Tuburan 1		87	
	Tuburan 2		60	
	Division Nurses		41	
TOTAL			2, 700	